

Course Details:

Course Name:	
Course Location:	
Course Dates:	

Applicant Details:

Name:		Position:		Union:	
Postal Address:					
Work Ph:		Work Fax:			
Mobile:		Email: **			

Billing Address:

Union/Org Name:		Branch:*	
			* Compulsory Field: Branch must be specified
Union/Org Address:			

Authorised by:

Name:		Position:		Signature:	
Work Ph:		Email: **			

Pre-requisites / Entry Requirements:

If you are enrolling in one of the following courses, please explain how you meet the pre-requisites (pre-requisites can be viewed on the ACTU website at <http://www.actu.asn.au/orgcentre>):

<input type="checkbox"/> Organising Foundations	<input type="checkbox"/> Lead Organiser Development Program (1 & 2)
<input type="checkbox"/> Developing Workplace Leaders	<input type="checkbox"/> Advanced Corporate Research & Campaigning
<input type="checkbox"/> Craft of Organising	

** The Organising Centre will email all correspondence to the email addresses provided unless otherwise notified

Fax Applications to ACTU Organising Centre on 03 9670 0837

Once the course is confirmed we will issue a tax invoice.

Cancellation Policy:

ACTU Organising Centre is required to charge a cancellation fee for late cancellation of applications. The fee schedule is as follows:

- More than 14 working days before course commencement date = Full refund
- Between 14 – 7 working days before course commencement date = 50% refund
- Less than 7 working days = No refund