

Organising Works Traineeship

(incorporating Certificate IV in Unionism and Industrial Relations)

APPLICATION FORM 2010

INSTRUCTIONS FOR SUBMISSION

1. Address your application to:

**ADMINISTRATION MANAGER
ACTU ORGANISING CENTRE
LEVEL 4, 365 QUEEN STREET
MELBOURNE VIC 3000**

2. When filling in:

- 1. USE BLACK OR DARK BLUE PEN**
- 2. FILL IN ALL FOUR (4) SECTIONS**

OFFICE USE ONLY

NAME: _____

UNION NOMINATED?

YES

NO

NAME OF UNION: _____

SELECTED FOR INTERVIEW:

YES

NO

SELECTED BY: _____

CALLED FOR INTERVIEW:

YES

NO

CONFIRMED FOR INTERVIEW:

YES

NO

PART ONE: PERSONAL DETAILS

SURNAME:

DATE OF BIRTH:

FIRST NAME/S:

GENDER:

AGE:

ADDRESS:

SUBURB/CITY:

POSTCODE:

CONTACT:

(BH)

Email

(AH)

Mobile

LANGUAGE:

Do you speak a language/s other than English?

Y **N**

If yes, please specify:

UNION:

Are you interested in working for a particular union?

Y **N**

If yes, please specify:

LICENCE:

Do you hold a current Drivers Licence?

Y **N**

Where did you hear about the program?

PART TWO: EDUCATION

Secondary schooling

Name of School:

What is your highest completed school level?

What year did you complete that school level?

Further education & training

- Please provide advice of any further education or training you have undertaken.

Institution or Training Provider	Qualification	Level Completed (e.g. Year 1 & 2)

RELEVANT STUDIES (e.g. Industrial Relations):

PART THREE: WORK EXPERIENCE

Work experience

- Please list your work experience in chronological order.

Year Commenced	Employer	Position Held	Length of Service	FT / PT / Casual

Volunteering experience

- Please list your Volunteering experience in chronological order.

Year Commenced	Organisation	Type of Volunteer Work

PART FOUR: ACTIVISM EXPERIENCE

Worker’s rights activism (e.g. trade unions, community, or other orgs, if applicable).

- Please provide details of any membership / activism in worker’s rights in the table below.
- Where you have more than the allotted number please put your most important experiences.

Organisation	Position Held (e.g. Member, Rep. etc.)	Length of Experience

Any other involvement??

- Please provide details of any other type of organisations in which you have been active.

	Organisation	Position Held
Environmental Organisations		
Local Community Organisations		
Women’s Organisations		
Political Parties/Groups		
Church Groups		
Student Activism		
Other??		

Are Unions important in Australia? Why? Please give an answer.

Organising for a Cause

- Briefly outline your experience or involvement in recruiting or organising people in support of a cause.

