

PLEASE PRINT CLEARLY

Name			
Address			
Phone Number			
Email Address		*User name & password will be sent to this address	
Occupation			
Are You a Union Member? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, Union Name:		Branch	
If No – would you like more information about your wages & conditions? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Where did you hear about this course? <input type="checkbox"/> Union <input type="checkbox"/> brochure <input type="checkbox"/> ad <input type="checkbox"/> internet <input type="checkbox"/> referral			
Is your Employer paying for this course? <input type="checkbox"/> Yes <input type="checkbox"/> No *If Yes, complete Employer details below			
Employer Name			
Employer Address			
Phone Number			
Email Address			
Authorised by (name)			
Position		Signature	

NAME OF COURSE YOU WISH TO COMPLETE:

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COMPUTER SKILLS: To undertake online training, you must have access to a computer and the internet and be competent in using them to complete training activities.

Do you have access to a computer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have access to broadband internet connection? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have any special needs or concerns regarding your computer skills? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please explain:	
How do you rate your computer skills? ? <input type="checkbox"/> Basic <input type="checkbox"/> Advanced	
Where do you intend to complete work for your course? <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Combination	

PAYMENT: Complete your total payment details for cheque or credit card & return to:

TUEF, Level 4, 365 Queen Street, Melbourne VIC 3000.

If paying by credit card, the forms may be **faxed to (03) 9670 0837**

Total cheque or credit card:		AUD \$	
Cheque enclosed <input type="checkbox"/> Yes <input type="checkbox"/> No		Cheques to be made payable to TUEF	
Please charge my credit card		<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
NB NO DINERS OR AMEX			
Card Number			
Expiry Date			
Name on Card	Signature		

Your payment receipt, user name, password and log-in instructions will be forwarded to you by email, once payment has been received and approved.

Online Training Fees & Refunds Policy: Fees are due and payable at registration. Registration is considered complete once participants have been assigned their User Name and Password for logging on to the system. There is no refund once registration is completed.