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CORE COURSES**Fundamentals of Organising**

Five days –

Sydney: 30 June – 2 July & 7 – 8 July
29 September – 3 October

Melbourne: 7 – 11 July
27 – 31 October

Gives organisers core training in the key areas of organising, negotiation, the Industrial Relations system and time management.

Cost - \$440 sponsoring unions - \$528 non-sponsoring unions

Skills of Organising

Five days, plus one day follow-up in Melbourne and Sydney only

Sydney: 16 - 20 June / 31 July
27 – 31 October / 3 December

Melbourne: 10 – 14 November / 10 December

Comprehensive training for experienced organisers in the latest skills and techniques of organising. Spend a week building on your fundamentals skills and learning the latest organising techniques.

Cost - \$530 sponsoring unions - \$636 non-sponsoring unions

Bargaining for Success

Five days (split)

Sydney: 19 – 21 May and 1 – 2 July
30 September – 2 October and 25 – 26 November

Melbourne: 22 – 24 September and 5 – 6 November

Because we spend so much time bargaining, this course focuses on ways to maximise opportunities to build the union and achieve outcomes for members. This course is a must for any official involved in bargaining.

Cost - \$440 sponsoring unions - \$528 non-sponsoring unions

In the Federal Commission

Four days

Sydney: TBA

Provides a working knowledge of the Commission and an introduction to industrial law.

Cost - \$550 sponsoring unions - \$660 non-sponsoring unions

Training Skills for Organisers and Union Educators

Five days

Sydney: 22 – 26 September

Melbourne: 6 – 10 October

'Unions@work' stresses the importance of unions providing delegate education. This is an extremely practical 'train the trainer' for any union worker who runs training sessions for members and delegates, such as 'Winning in the Workplace.'

Cost - \$440 sponsoring unions - \$528 non-sponsoring unions

Workplace Union Leaders

Five days

Melbourne: 2 – 6 June

The latest organising and negotiating skills for experienced delegates who will be playing a lead role in both their own and others' workplaces.

Cost - \$440 sponsoring unions - \$528 non-sponsoring unions

Working for Unions

Two days

Sydney: 3 – 4 June

Melbourne: 25 – 26 June

For union administrative and non-industrial/organising staff who want to find out more about what unions do and the system in which they operate.

Cost - \$180 sponsoring unions - \$216 non-sponsoring unions

Union Service/Call Centre Course

Two days

Sydney: 5 – 6 August

Melbourne: 17 – 18 September

Many unions are setting up service/call centres as recommended in 'unions@work'. This course is designed to develop the skills of staff in assessing and developing organising opportunities and in shifting the servicing load.

Cost - \$180 sponsoring unions - \$216 non-sponsoring unions

ADVANCED COURSES

Advanced Organising Skills

Four days (split)

Sydney: 3 – 4 June and 10 – 11 July
3 – 4 September and 15 – 16 October

Melbourne: 31 July – 1 August and 15 – 16 September

Participants of this course must have completed Fundamentals, Skills or Craft of Organising or equivalent in house organiser training. The course assumes you can apply organising frameworks and focuses on moving through barriers in implementing organising campaign, getting delegates and activists to be genuinely active, the principles of how adults learn and lots more.

Cost - \$360 sponsoring unions - \$432 non-sponsoring unions

Craft of Organising

Two weeks

Currawong: *Week 1 – 25 – 30 May*
Week 2 – 24 – 29 August

This course is for experienced organisers only. Participants of this course must have completed Organising Works, Fundamentals or Skills of Organising or equivalent in house organiser training. Expressions of interest will be sought and participants will be chosen via a selection process. This program offers the most complete organiser training offered by the Organising Centre. It enables participants to design and lead an organising campaign, and to act as a resource person for organisers within their union.

Cost per week - \$1040 sponsoring unions - \$1336 non-sponsoring unions

Advanced Negotiation

Two days

Melbourne: 13 – 14 August

For experienced union officials who are keen to develop their skills.

Cost - \$270 sponsoring unions - \$324 non-sponsoring unions

Course Program and Design

Four days

Sydney: 7 – 10 July

Melbourne: 1 – 4 July

This course deals with the toughest job for union educators – designed training that hangs together, flows well and keeps participants interested and involved. It also deals with how to design a program of courses that meets the union's priorities as well as the needs of members.

Cost - \$360 sponsoring unions - \$432 non-sponsoring unions

LEADERSHIP COURSES

Leaders of Organising

Five days

Sydney: 13 – 17 October

Melbourne: 16 – 20 June

For secretaries, lead organisers or team co-ordinators, the course focuses on implementing 'unions@work', leading and motivating organisers, planning and performance management.

Cost - \$440 sponsoring unions - \$528 non-sponsoring unions

Skills for Leaders

3 days

Sydney: 8 – 10 October

Participants of this course must have completed Leaders of Organising or Union Management. It focuses on the skills of managing and motivating organisers including running team meeting, counselling staff and one on one development.

Cost - \$270 sponsoring unions - \$324 non-sponsoring unions

Union Management

Three weeks

Currawong: *Week 1 – 9 – 14 March*
Week 2 – 22 – 27 June
Week 3 – 19 – 24 October

A highly successful and popular program for union officials who are exercising or are likely to exercise management responsibility within their union.

Cost per week - \$1040 sponsoring unions - \$1336 non-sponsoring unions

Training Techniques for Experienced Trainers

Four days

Melbourne: 19 – 22 May

This course is for people who are experienced trainers. It aims to expand their knowledge of training techniques and activities. Participants will learn about and practice new and different training methods, and share experiences with other union trainers.

Cost - \$360 sponsoring unions - \$432 non-sponsoring unions

Queensland, South Australia, Tasmania and Western Australia

Courses on offer include Fundamentals and Skills of Organising and Advanced Organising skills. There is also an option of tailor-made courses. Courses are subject to consultation with local Trades and Labor Councils.

Specific dates are to be advised.