

INDUSTRIAL OFFICER

Position Description

June 2024



Role
<p>The Industrial Officer works as part of the AMOU Industrial Team. They represent the AMOU membership on all industrial matters, from individual workplace issues to more complex cases in industrial tribunals and other similar bodies.</p>
Reports To
<p>AMOU Executive Officer</p>
Duties
<p>Duties include but are not limited to:</p> <ul style="list-style-type: none">Recruiting members, mapping and organising workplaces;Visiting members in their workplace, including on vessels;Negotiating Enterprise Agreements;Advocacy for members both individually and collectively on all workplace matters;Pursuing the interests of members through agreed dispute settlement procedures;Preparing cases and presenting them at relevant tribunals such as the Fair Work Commission;Providing advice to members on workplace matters such as Enterprise Agreement interpretation, wages queries, grievance matters, termination of employment, workplace health and safety, workers compensation etc;Assisting with the design and delivery of union training;Working collaboratively with officials of other unions to advance the interests of our members;Preparing written reports as required; and,Other duties as directed by the Executive Officer.

Selection Criteria
Demonstrated commitment to unionism and a belief in social justice; Demonstrated skills and experience in industrial relations advocacy; Detailed knowledge of Australian industrial law and the operations of the Fair Work Commission; Experience in bargaining for Enterprise Agreements; Willingness to travel (sometimes overnight) when required; Ability to work under pressure with limited supervision, and, High level computer skills.
Highly Desirable
Possess maritime qualifications; Knowledge of contemporary issues in Australia's maritime industry; Experience in a similar position; and, Experience in policy development
Salary
\$126,391 - \$139,464 p.a.